

BOARD OF COUNTY COMMISSIONER'S

MINUTES

DECEMBER 26, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:07 a.m. this 26th day of December, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Peggy Laizure, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
Paul Meyer sitting in for George Skinner
Peggy Laizure, Secretary

George Skinner, Member, was absent.

Also present were: Assistant District Attorney James Robertson, Darry Stacy, Denise Ellison, Melinda Duke, Gayla Sukenis, Rhett Burnett, Keri Lyles, Jacob McHughes, Shari Kinney, Trent Bourland and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of December 17, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Rusty Sullivan, to accept and possibly award later, County Bid #HWY-1583 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2013 through May 21, 2013.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders					
		Clark Oil	Jim Johnson Oil Co.		
BID: #HWY-1583					
DEPT: Commissioner's					
DATE OPENED: 12-26-12					
		1	2		
					Awarded To:
Non-Encumbered					TABLED 12-26-12
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.					
The bid term will be from January 22, 2013 May 21, 2013					
Contact Person:		Charles Marshall	John Andrade		
Title:		Cool Facility	Sales Manager		
Address:		P.O. Box 970 Sapulpa, OK 74067	2501 E. Hwy 66 El Reno, OK 73036		
Telephone Number:		918-224-3070	405-262-1966		
Fax Number;		918-224-5633	405-262-6368		
Mobile:			405-850-2139		
NON-COLLUSION AFFIDAVIT:		YES	YES		
		Kari Reed			
		4001 E. 240 Service Rd. Oklahoma City, OK 73135			
		405-670-3070			
		fax 670-5633			

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Undersheriff Rhett Burnett reported 339 inmates at the Cleveland County Detention Center. Ninety-seven are Department of Corrections. Seventy-six have J&S's.

JOSEPH K. LESTER
SHERIFF



OFFICE OF THE
CLEVELAND COUNTY SHERIFF

128 SOUTH PETERS AVENUE
NORMAN, OKLAHOMA 73069
405-701-8888
www.ccsso-ok.us

December 26, 2012

Commissioner Rod Cleveland
Commissioner George Skinner
Commissioner Rusty Sullivan
203 S. Jones, Suite 260
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 339.

Thanks,

A handwritten signature in black ink, appearing to be "Rhett Burnett", followed by a long horizontal line extending to the right.

Rhett Burnett,
Undersheriff

Rod Cleveland said the Budget Board had approved the updated personnel policy handbook. Rod Cleveland moved, seconded by Rusty Sullivan, to approve the handbook.
The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Allocation of Alcoholic Beverage Tax of \$49,012.28.
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to appoint Trent Bourland as a requesting officer for Cleveland County Health Department.
The vote was: Rod Cleveland, yes; Paul Meyer, yes; Rusty Sullivan yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve a resolution concerning Bridge Inspection Responsibility by Cleveland County for Compliance with the National Bridge Inspection Contracts for April 2013 through April 2006. (Clerk’s note: Agenda should have read through April, 2016.) Sullivan said EST was top rated and Cleveland said they have worked together well.
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to the disposal of the following equipment for Cleveland County District #2 that was sold in an auction in 1997. This should have been taken off inventory in 1997:

- a. D320-12 Earth Rammer.

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the disposal of the following state-owned equipment in the Judge’s Office surplus which was traded:

- a. L218.234 Elite 800 PC
- b. L218.205 P3005 Printer
- c. JCP260 WASP Barcode Laser scanner with stand

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to declare the following equipment from the County Clerk’s office surplus and it will be junked:

- a. #F202-54 Monroe 7130 Calculator
- b. #F202-55 Monroe 7130 Calculator

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to declare the following equipment from the Cleveland County Health Department surplus and it will be junked:

#1628	Chair
#1414	Chair
#1413	Chair
#1415	Chair
#1338	Chair
#1584	Chair
#0543	Chair
#0574	Chair
#0573	Chair
#0571	Chair
#0569	Chair
#0568	Chair
#0103	Chair
#0104	Chair
#102.119	Chair
#102.120	Chair
#1917	Work Station
#0627	CPU Work Station & Hutch
#0163	Desk
#SI-105.27	Desk
#SI-105.15	Desk
#1081	Computer Desk

The vote was: Rod Cleveland, yes; Paul Meyer, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to declare the following equipment from the Sheriff’s Office surplus and it will be junked:

B611.0001	Handtruck
B610.0033	TV Stand
B102.0192	Secretarial Chair
B103.0001	Stool
B102.0040	Chair
B109.0018	Keymaster
B109.0020	Storage Cabinet
B110.0030	Table
B110.0005	Typewriter Table
B110.0009	Lectern
B203.0037	VCT Calculator
B205.0100	Sony Camera
B205.0096	Sony Camera
B219.0274	PDA
B219.0386	Monitor
B220.0004	Personal Document Shredder
B220.0006	Personal Shredder
B224.0002	Hoover Office Machine Cleaner
B241.0001	Heat Sealer
B333.0001	Barrier II

B629.0005	Belly Chain
B629.0006	Belly Chain
B629.0007	Defibrillator
B638.0002	Tile
B638.0003	Carpeting
B499.0015	Weed Eater
B509.0002	Table
B513.0001	Transformer
B513.0004	Ophthalmoscope
B513.0007	Diagnostic Set
B513.0008	Oximeter
B602.0108	Maratrac Radio
B602.0105	Maratrac Radio
B602.0109	Syntor Radio
B602.0110	Maratrac Radio
B602.0128	Motorola Radio
B602.0225	Motorola Radio
B610.0136	9” TV Set AC/DC
B610.0169	Multiplexir
B610.0178	VCR
B610.0032	VCR
B613.0007	Panasonic Refrigerator
B619.0012	Automatic Card Holder
B619.0013	Automatic Card Holder
B619.0020	Metal Detector
B619.0021	Metal Detector
B619.0022	Metal Detector
B623.0021	Vacuum Cleaner
B624.0039	Hose Reel
B640.0001	A Gerry Car Seat
B643.0002	Video Tape Series Police Dynamics
B643.0001	Video Tape Series Police Dynamics
B102.0001	Chair
B219.0181	Computer IBM
B224.0001	Air Cleaner
B417.0002	Generator
B418.0002	Thermolyne
B602.0234	Motorola Radio
B603.0019	Telephone
B603.0018	Telephone
B603.0020	Telephone
B603.0024	Telephone
B603.0025	Telephone
B604.0152	Walkie Talkie
B604.0074	Walkie Talkie
B610.0176	VCR Recorder
B610.0179	VCR Recorder
B645.0001	GPS Receiver
B645.0002	GPS Receiver

- B102.0225 Emergency Restraint Chair
(Clerk’s note: B102.0225 was declared surplus Dec. 17 and should not have been on this agenda.)
B102.0218 Chair
B110.0031 Adjustable Table
B110.0006 Typewriter Table
B214.0002 Pyramid Clock
B219.0247 HP Printer
B219.0257 IBM Computer
B499.0014 Paint Sprayer
B513.0002 Ophthalmoscope
B611.0010 Cart
B643.0002 Training Video Tapes

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a. County Assessor’s Revolving	\$ 40.25
b. Bridge Capital Improvement	\$ 79.69
c. Co. Bridge & Road Improvement Fund	\$ 52,764.71
d. Co. Commissioner’s Bldg. Fund	\$ 28.18
e. Co. Clerk’s Lien Fee	\$ 3,248.84
f. Co. Clerk’s Preservation Fee	\$ 25,302.82
g. County Health	\$ 283,029.03
h. Court Clerk Revolving Fund	\$ 10,394.80
i. DA Incarceration Costs	\$ 718.67
j. Drug Court Revolving Fund Adult	\$ 2,148.82
k. Co. Fair Board	\$ 31,797.06
l. Highway Unrestricted	\$ 546,694.68
m. S.T.O.P. Violence Against Women Grant	\$ 2,826.04
n. Sales Tax	\$ 640,053.71
o. County Sheriff Environmental Reward	\$ 100.00
p. Sheriff Courthouse Security Service Fee	\$ 3,278.50
q. Co. Sheriff Federal Share Revenue	\$ 6.23
r. Co. Sheriff Revolving	\$ 9,139.94
s. Co. Sheriff Service Fees	\$ 49,400.69
t. Co. Sheriff Jail Fund	\$ 6,808.38
u. Co. Treasurer’s Certification Fee	\$ 5,455.00
v. Cleveland County Justice Center	\$ 316,464.51

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cash Fund Lapsed Balances:

a. Highway Unrestricted	\$ 7,736.75
b. Sheriff Justice Assistance Grant	\$ 9.66
c. Co. Sheriff Revolving	\$ 14,852.40
d. Co. Sheriff Service Fees	\$ 330.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0159 – H2	13-0091 – T2A
13-0993 – K2	13-0996 – T2A
13-0995 – R2	13-1395 – T2A
	13-1565 – T2A
13-0991 – CFB2	13-1636 – T2A
	13-1657 – T2A
13-1966 – CFBC2	13-2138 – T2A
13-1990 – CFBJ2	13-2432 – T2A
	13-2703 – T2A
13-1760 – CFBRE2	
13-2271 – CFBRE2	

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-3209 – T2A	Terry Dittner, dba Dittner Services	\$ 1,260.00
13-3230 – T2A	Fastenal Industrial & Construction Supp.	\$ 800.00
13-3240 – T2A	Stewart Wholesale Company	\$ 1,000.00
13-3241 – T2A	D & D Truck Sales, Inc.	\$ 1,500.00

b. District #2 Warehouse:

13-3224 – T2A	O’Reilly Automotive	\$ 2,000.00
13-3234 – T2A	Wayest Safety, Inc.	\$ 750.00

c. District #3 Warehouse:

13-3205 – T2A	KSM Exchange, LLC	\$ 2,500.00
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d. Health Department:

13-3217 – MD2	Wal-Mart Community	\$ 1,500.00
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e. OSU Extension:

13-3188 – E2	Sooner Copy Machines	\$ 2,400.00
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f. Cleveland County Sheriff’s Office:

13-3219 – B2A	Copelin’s Office Center	\$ 1,000.00
13-3220 – B2A	Palace Auto Supply, Inc.	\$ 800.00
13-3223 – T2A	Galeton Gloves	\$ 1,000.00
13-3229 – CFB5	Summit Mailing & Shipping Systems	\$ 760.00
13-3231 – B2A	Darrell W. Cobb, dba Rod’s Pest Control	\$ 390.00
13-3232 – CCJC2	Darrell W. Cobb, dba Rod’s Pest Control	\$ 450.00

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:

FY 12/13

a. General Fund	\$ 562,576.43
b. Highway Fund	136,970.58
c. Health Fund	7,688.93
d. Sheriff Service Fee Fund	1,491.86
e. Sheriff Commissary Fund	7,454.11
f. Sheriff Cleveland County Justice Center Fund	171,315.70
g. Sheriff Jail Fund	511.98
h. Sheriff Revolving Fund	15,229.78
i. Sheriff Criminal Alien Assistance Grant Fund	1,732.50
j. County Clerk Preservation Fund	13,182.38
k. Fair Board Fund	1,192.96

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; Paul Meyer, yes.
Motion carried.

There was no New Business to come before the Board.

Rusty Sullivan said his road crews were out yesterday until 10 or 11 and thought that Paul’s crews were in pretty good shape. Rod Cleveland said he had taken a tour of the new jail with Community Works in September for its annual inspection. Sullivan said he had taken several tours as had all three commissioners. Sullivan said Chief Davis had the jail running smooth.

There were no Public Comments.

Rusty Sullivan moved, seconded by Rod Cleveland, to adjourn at 9:21 a.m.
The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted December 21, 2012 @ 8:05 a.m.)